

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Fd-1

Amendment No. 59

**Public Service Commission of Wisconsin****Manitowoc Public Utilities****Public Fire Protection Service**

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

This service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

**Monthly Public Fire-Protection Service Charges:**

5/8 - inch meter - \$	2.80	3 - inch meter - \$	41.63
3/4 - inch meter - \$	2.80	4 - inch meter - \$	69.10
1 - inch meter - \$	6.91	6 - inch meter - \$	139.32
1 1/4 - inch meter - \$	10.26	8 - inch meter - \$	221.59
1 1/2 - inch meter - \$	13.87	10 - inch meter - \$	333.48
2 - inch meter - \$	22.22	12 - inch meter - \$	444.27

Customer who are provided service under Schedules Mg-1, Ug-1, Mgt-1 and Mz-1 shall also be subject to the charges in this schedule.

**Billing:** Same as Schedule Mg-1.

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EFFECTIVE: July 1, 2004  
PSCW AUTHORIZATION: 3320-WQ-102

**RATE FILE**Sheet No. 1 of 1Schedule No. Upf-1Amendment No. 54**Public Service Commission of Wisconsin****Manitowoc Water Utility****Private Fire-Protection Service - Unmetered**

This service shall consist of unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, (where same are connected permanently or continuously to the mains) and private hydrants.

**Monthly Demand Charges for Private Fire-Protection Service:**

<u>Size of Connection</u>	<u>Charge</u>
1½ -inch	\$ 3.75
2 -inch	\$ 5.10
3 -inch	\$ 9.60
4 -inch	\$ 16.00
6 -inch	\$ 32.00
8 -inch	\$ 51.00
10 -inch	\$ 76.00
12 -inch	\$ 111.00

Billing: Same provisions as for general service.

**RATE FILE**

Sheet No. 1 of 1  
Schedule No. Mg-1  
Amendment No. 59

**Public Service Commission of Wisconsin****Manitowoc Public Utilities****General Service - Metered****Monthly Service Charges:**

5/8 - inch meter - \$	3.62	4 - inch meter - \$	31.82
3/4 - inch meter - \$	3.62	6 - inch meter - \$	64.73
1 - inch meter - \$	5.49	8 - inch meter - \$	107.50
1 1/2 - inch meter - \$	8.94	10 - inch meter - \$	159.06
2 - inch meter - \$	13.54	12 - inch meter - \$	208.42
3 - inch meter - \$	19.75		

For PSC use only: base 5/8-inch meter charge for SRC purpose - 3.30

**Plus Volume Charges:**

First	3,000	cubic feet used each month - \$1.21 per 100 cubic feet
Next	97,000	cubic feet used each month - \$0.91 per 100 cubic feet
Next	900,000	cubic feet used each month - \$0.77 per 100 cubic feet
Over	1,000,000	cubic feet used each month - \$0.67 per 100 cubic feet

**Billing:** Bills for water service are rendered quarterly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 1 percent per month will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

**Combined Metering:** Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

EFFECTIVE: July 1, 2004  
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**RATE FILE**Sheet No. 1 of 1Schedule No. Mpa-1Amendment No. 54**Public Service Commission of Wisconsin****Manitowoc Water Utility**

<b>Public Service</b>
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Water service supplied to municipal buildings, schools, sewer treatment plants, etc., shall be metered and the regular metered service rates applied.

Water used on an intermittent basis for flushing sewers, street sprinkling, flooding skating rinks, drinking fountains, etc., shall be metered where meters can be set to measure the service. Where it is impossible to measure the service, the superintendent shall estimate the volume of water used based on the pressure, size of opening and period of time water is allowed to be drawn. The estimated quantity used shall be billed at the rate of \$.82 per 100 cubic feet.

**RATE FILE**

**Public Service Commission of Wisconsin**

**UTILITY NAME:**

**MANITOWOC WATER UTILITY**

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Number : \_\_\_\_\_

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Number : Mgt-1

Amendment

Number : 51

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Seasonal, Emergency or Temporary Service

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\*Seasonal customers shall be served at the general service rate (Schedule Mg-1) except that each customer served under this rate shall pay an annual seasonal service charge equal to twelve times the applicable service charge. Water use in any billing period shall be billed at the applicable volume schedule in Mg-1 and the charge added to the annual seasonal service charge.

Further, if service has been disconnected, a charge under Schedule R-1 is applied at the time of reconnection.

\*Seasonal customers are general service customers whose use of water is normally for recurring periods of less than a year.

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PSCW Authorization by Order No.:  
3320-WR-102

Date Order Issued  
October 3, 1994

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Applicable for Service Rendered on and after:  
June 28, 1995

Letter Date  
July 12, 1995

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**RATE FILE**

**Public Service Commission of Wisconsin**

**UTILITY NAME:**

**MANITOWOC WATER UTILITY**

Section

Number : \_\_\_\_\_

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Number : \_\_\_\_\_

Schedule

Number : Mz-1

Amendment

Number : 51

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**Building and Construction Water Service**

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For single-family and small commercial buildings apply the unmetered rate, Schedule Ug-1.

For large commercial, industrial or multiple apartment buildings, a temporary metered installation shall be made and general, metered rates (Schedule Mg-1) applied.

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**RATE FILE**Sheet No. 1 of 1Schedule No. Ug-1Amendment No. 54**Public Service Commission of Wisconsin****Manitowoc Water Utility****General Water Service - Unmetered**

Where the utility cannot immediately install its water meter, service may be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$12.10 per billing period. This rate shall be applied only to single-family residential and small commercial customers and approximates the cost of 800 cubic feet of water per billing period under Schedule Mg-1. If it is determined by the utility that usage is in excess of 800 cubic feet of water per billing period, an additional charge per Schedule Mg-1 will be made for the estimated additional usage.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. BW-1

**Public Service Commission of Wisconsin**

Amendment No. 54

**Manitowoc Water Utility**

<b>Bulk Water</b>
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All bulk water supplied from the water system through hydrants or other connections shall be metered, or at the direction of the utility, estimated. Utility personnel or utility-approved party shall supervise the delivery of water.

Bulk water sales are:

1. Water supplied to tank truck or from hydrant for the purpose of extinguishing fires outside the utility's immediate service area;
2. Water supplied by tank truck or from hydrant for purposes other than extinguishing fires such as irrigation or the filling of swimming pools; or,
3. Water supplied from hydrants or other temporary connections for general service type applications. (Water supplied for construction purposes - see Schedule Mz-1)

A charge for the volume of water used will be billed to the party using the water at \$1.10 per 100 cubic feet. A service charge, in addition to the volumetric charge, will be \$40.00.

A deposit for the meter and/or valve will be required. The deposit collected shall be \$40.00 and will be refunded upon return of the utility's equipment. Damaged or lost equipment will be repaired or replaced at the customer's expense.



**RATE FILE**Sheet No. 1 of 1Schedule No. Am-1Amendment No. 54**Public Service Commission of Wisconsin****Manitowoc Water Utility****Additional Meter Rental Charge**

If a customer requests the installation of an additional meter to receive credit for clear water not discharged into the sanitary sewer system, or if a sewerage service customer who is not a customer of the water utility requests the installation of a meter to determine the volume of sewage discharged into the sanitary sewer system, the utility shall furnish and install this additional meter. This rate shall be applied only to single-family residential and small commercial customers. A rental fee shall be charged for the use of this meter and the following rates shall apply. Billing period same as in Schedule Mg-1.

5/8 -inch meter - \$	1.25 per billing period
3/4 -inch meter - \$	1.25 per billing period
1 -inch meter - \$	2.50 per billing period
1 1/2 -inch meter - \$	3.75 per billing period
2 -inch meter - \$	5.00 per billing period
3 -inch meter - \$	11.25 per billing period
4 -inch meter - \$	16.00 per billing period
6 -inch meter - \$	30.00 per billing period

Initial Meter Installation Charge - \$40.00

**RATE FILE**Sheet No. 1 of 1Schedule No. R-1Amendment No. 53**Public Service Commission of Wisconsin****Manitowoc Water Utility**

<b>Reconnection Charges</b>
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**Reconnection Charges**

	<u>During Normal Business Hours</u>	<u>After Normal Business Hours</u>
Reinstallation of meter, including valving at curb stop	\$ 35.00	\$ 50.00
Valve turned on at curb stop	\$ 30.00	\$ 45.00

Note: No charge for disconnection.

**RATE FILE**

Public Service Commission of Wisconsin

**UTILITY NAME**

MANITOWOC WATER UTILITY

**Section****Number :** \_\_\_\_\_**Sheet****Number :** \_\_\_\_\_**Schedule****Number : Cz-1****Amendment****Number : 50**

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**Water Lateral Installation Charge**

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Subdivision developers shall be responsible, where the main extension has been approved by the utility, for the water service lateral installation costs from the main through the curb stop and box, pursuant to Schedule X-2.

When the cost of a utility main extension is to be collected through assessment by the municipality, the actual average water lateral installation costs from the main through the curb stop and box shall be included in the assessment of the appropriate properties.

The initial water lateral, not installed as part of a subdivision development or an assessable utility extension, will be installed from the main through the curb stop and box by the property owner pursuant to Schedule X-1.5.

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RATE FILE

Public Service Commission of Wisconsin

UTILITY NAME

MANITOWOC WATER UTILITY

Section

Number :

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Schedule

Number : X-1

Amendment

Number : 49

Water Utility Operating Rules

Compliance with Rules

All persons now receiving a water supply from the Water Utility, or who may hereafter make application therefor, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

Establishment of Service

Application for water service shall be made in writing on a form furnished by the water utility. The application will contain the street address of the property to be served, name of the owner, the exact use to be made of the service, and the size of the supply pipe and meter desired. (Note particularly any special refrigeration and/or air-conditioning water consuming appliances.)

Service will be furnished only if (1) premises have a frontage on a properly platted street or public strip in which a cast iron or other long-life water main has been laid, or where property owner has agreed to and complied with the provisions of the utility's filed main extension rule, (2) property owner has installed or agrees to install a service pipe from the curb line to the point of use, and laid not less than six (6) feet below the surface of an established or proposed grade, and according to utility's specification, and (3) premises have adequate piping beyond metering point.

The owner of a multi-unit dwelling has the option of being served by individual metered water service to each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to other units. Each meter and meter connection will be a separate water utility customer for the purpose of the filed rules and regulations.

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**RATE FILE**

Public Service Commission of Wisconsin

**UTILITY NAME**

MANITOWOC WATER UTILITY

**Section****Number :****Sheet****Number :****Schedule****Number :** X-1.1**Amendment****Number :** 49

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**Water Utility Operating Rules (Continued)**

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**Establishment of Service (Continued)**

No division of the water service of any lot or parcel of land shall be made for the extension and independent meterage of the supply to an adjoining lot or parcel of land. No division of a water supply service shall be made at the curb for separate supplies therefrom for two or more separate premises having frontage on any street or public service strip whether owned by the same or different parties.

The utility is hereby empowered to withhold approval of any application wherein full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.

**Service Contract**

The minimum service contract period shall be one year unless otherwise specified by special contract or in the applicable rate schedule. Where the utility has disconnected service at the customer's request, a reconnection charge shall be made, payable in advance, when the customer requests reconnection of service. See Schedule R-1 for applicable rate. The minimum contract period is renewed with each reconnection.

A reconnection charge shall also be required from consumers whose services are disconnected (shut off at curb stop) because of nonpayment of bills when due, (not including disconnection for failure to comply with deposit or guarantee rules). See Schedule R-1 for applicable rate.

A consumer shall be considered as the same consumer provided the reconnection is requested for the same location by any member of the same family, or if a place of business, by any partner or employee of the same business.

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## **RATE FILE**

Sheet No. \_\_\_\_\_

## **Public Service Commission of Wisconsin**

Schedule No. X-1.2

## **Manitowoc Water Utility**

Amendment No. 53

### **Water Utility Operating Rules**

#### Temporary Metered Supply, Meter and Deposits

An applicant for temporary water supply on a metered basis shall make and maintain a monetary deposit for each meter installed, as security for payment of use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule BW-1 for applicable rate.

#### Water for Construction

When water is requested for construction purposes, or for filling tanks or other such uses, an application therefore shall be made to the utility, in writing on an application provided for that purpose in the utility's office. The application will provide a statement of the amount of construction work to be done, or the size of the tank to be filled, etc. Payment for the water for construction shall be made in advance at the scheduled rates. The service pipe must be installed inside the building from where the water must be drawn. No connection with the service pipe at the curb shall be made without special permission from the utility.

#### Use of Hydrants

In cases where no other supply is available, permission may be granted by the utility to use a hydrant. The utility may also require a backflow preventer. No hydrant shall be used until it is equipped with a sprinkling valve. In no case, shall any valve be installed or moved except by a member of the utility.

Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. See Schedule BW-1 for applicable deposits and charges. Upon completing use of the hydrant, the customer must notify the utility to that effect.

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Public Service Commission of Wisconsin

UTILITY NAME

MANITOWOC WATER UTILITY

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Amendment

Number : 49

Water Utility Operating Rules (Continued)

Use of Hydrants (Continued)

In the use of a hydrant supply, the hydrant valve will be set at the proper opening by the utility when the sprinkling valve is set, and the flow of water must be regulated by means of the sprinkling valve. If the water is to be used through iron pipe connections, all such pipe installations shall have the swing joint to facilitate quick disconnection from the fire hydrant.

Operation of Valves and Hydrants, and Unauthorized Use of Water - Penalty

Any person who shall, without authority of the utility, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same shall be subject to a fine as provided by municipal ordinance.

Permits for the use of hydrants apply only to such hydrants as are designated for the specific use.

Refunds of Monetary Deposits

All monies deposited as security for payment of charges arising from the use of temporary water supply on a metered basis, or for the return of a sprinkling valve wheel or reducer, if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the wheel and reducer.

Service Connections (Or Water Laterals)

A water service is defined as the lateral or connecting water pipe from street main into the customer's premises up to the meter; for unmetered connections it shall mean to a point where the service extends through the basement floor or wall and above the floor.

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**RATE FILE**

Public Service Commission of Wisconsin

**UTILITY NAME**

MANITOWOC WATER UTILITY

**Section****Number :** \_\_\_\_\_**Sheet****Number :** \_\_\_\_\_**Schedule****Number :** X-1.4**Amendment****Number :** 49

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**Water Utility Operating Rules (Continued)**

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**Service Connections (Or Water Laterals) (Continued)**

On approval of an application for a water service connection by the utility, the applicant will cause a service, valve and fittings of quality and style approved by the utility to be installed at his expense. Services shall be installed by or under the direct supervision of a licensed plumber who shall have qualified as such under the requirements of the local plumbing code or by authorized utility personnel. All installations are subject to inspection and approval by the plumbing inspector. No plumber, or other person, except duly authorized employees of the utility will be allowed to tap or make any connections to a water distribution main unless otherwise approved by the utility. Utility shall provide all materials for the tap. No more than one residence building, apartment building, hotel, business house, factory or plant shall be served by one connection.

No water service shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service pipe, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the utility. Service pipes passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing, not less than twice the diameter of the service connection. The space between the service pipe and channel or pipe casing shall be filled and lightly caulked with an oakum, mastic cement or other resilient material, and made impervious to moisture.

In backfilling the pipe trench, the service pipe must be protected against injury by carefully hand tamping the backfill, free from hard lumps, rocks, stones or other injurious material, around and at least six (6) inches over the pipe.

All water supplies shall be of undiminished size from the street main into the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of water supply for the greatest probable number of fixtures or appliances operating simultaneously.

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UTILITY NAME

MANITOWOC WATER UTILITY

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Amendment

Number : 49

Water Utility Operating Rules (Continued)

Service Connections (Or Water Laterals) (Continued)

Each service shall include a curb cock or shut-off valve and an approved extension box permitting operation of the shut-off from the surface. The curb stop for new services shall be located eight (8) feet from the property line and an eight foot copper extension shall be laid from the curb stop to the property line. The extension shall be capped until put into service.

Every service, where it enters the basement or building of the customer, must be equipped with a stop and waste cock or a valve to permit draining of the customer's piping system during cold weather when the supply is shut off for repairs or the building is vacant. By-passes must be provided for meters 1 1/2" or larger. The by-pass may be one-half the pipe size of the service.

Services four (4) inches or larger shall be installed with a standard tee or a tapping tee at the main. Gate valves operable from the surface through manholes or valve boxes are required.

Services shall not be placed less than six (6) feet below the established street grade level and at least one (1) foot below the basement floor or footing except in deep basements the service may be brought through the wall above the basement floor and footing. Service pipes of one (1) inch size shall have a "goose neck" at the connection to the main. The "goose neck" shall lay in a horizontal position entirely below the top of the water main. The service pipe shall be continuous except for the intermediate shut-offs between the main and the inside of the building. No couplings shall be used on a water service pipe that is less than two (2) inches in diameter. Tees or other fittings by which water may be diverted ahead of the meter shall not be permitted.

All service connections must be either 1", 1 1/2", 2", 4", 6", 8" or 10". These shall be the standard size service connections and no other sizes shall be used except by written permission of the utilities. Plastic services are not allowed for 1", 1 1/2" and 2".

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**RATE FILE**

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**UTILITY NAME**

MANITOWOC WATER UTILITY

**Section****Number :****Sheet****Number :****Schedule****Number :** X-1.6**Amendment****Number :** 49

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**Water Utility Operating Rules (Continued)**

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**Service Connections (Or Water Laterals) (Continued)**

The service pipe, fittings and appurtenances from the main into the premises served shall be placed pursuant to Schedule Cz-1 and is owned by the property owner. All repairs or replacements shall be at his expense, except that repairs or replacements determined to be necessary by the utility in the section of the service from the main to and including the curb stop shall be made at the expense of the utility. In the event there is no curb stop, the shut-off valve at the main shall be considered the curb stop.

Whenever a service does not conform to the conditions and requirements set forth in these rules, the Manitowoc Public Utilities may require the property owner to replace the service at his expense.

No service connection or taps to the water main will be made by the utility during freezing weather except in the case of necessity or emergency and by special permission of the utility. In such cases the plumber or contractor will provide proper protection for the main and service against freezing and will assume all liability for damage and repair expense occasioned by frost or freezing.

If a consumer fails to repair a leaking or broken service pipe from curb stop to point of metering or use within such time as may appear reasonable to the utility after notification has been served on the consumer by the utility, the water will be shut off and will not be turned on again until the repairs have been made.

**Charge for Water Wasted Due to Leaks**

See Wis. Adm. Code, Chapter PSC 185.35(6).

**Thawing Frozen Services**

See Wis. Adm. Code, Chapter PSC 185.89.

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**RATE FILE**

Public Service Commission of Wisconsin

**UTILITY NAME**

MANITOWOC WATER UTILITY

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**Water Utility Operating Rules (Continued)**

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**Stop Boxes**

The consumer shall protect the stop box in the terrace and shall keep the same free from dirt and other obstructions. Before the utility accepts responsibility for the stop boxes on new construction, the curb box must be at grade elevation. When the curb stop is not at grade level the utility will notify the owner and conduct an inspection within six (6) months after notification. If the elevation is not corrected, the utility will repair the stop box at customer's expense. The utility shall charge the consumer to locate stop box, shut off the water and subsequently reconnect in accordance with Schedule R-1 in case of a leak in the consumer's premises.

The utility shall lower the stop boxes at utility expense if not at grade elevation due to ground movement. All other stop box adjustment shall be charged to the customer.

**Installation of Meters**

Meters will be furnished and placed by the utility and are not to be disconnected or tampered with by the consumer. All meters shall be so located that they shall be protected from obstructions and permit ready access thereto for reading, inspection and servicing, such location to be designated or approved by the utility. All piping within the building must be supplied and maintained by the consumer to allow for meter servicing. Where additional meters are desired by the consumer, the consumer shall pay for all piping and an additional amount sufficient to cover the cost of maintenance and depreciation. See Schedule Am-1 for applicable rate.

When feasible, the installation of small size meters shall be at a height of approximately two (2) or three (3) feet above the basement floor. Where it is impractical to install meters in any other place than in a pit or manhole outside of the building, the customer will construct the required pit or manhole in accordance with specifications furnished by the utility.

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UTILITY NAME

MANITOWOC WATER UTILITY

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Amendment

Number : 49

Water Utility Operating Rules (Continued)

Installation of Meters (Continued)

The connections for meters of all sizes on new installations shall be equipped with valves on the inlet and outlet ends to permit the removal of meter without draining the customer's system. All meters will be set and sealed by employees of the utility and shall not be removed and disturbed except by them. The utility reserves the right to remove, repair or replace any meter at any time it sees fit. The customer shall be responsible for making piping changes within the building. On installations where an interruption of service may be an inconvenience to the customer, a by-pass connection shall be installed at the expense of the customer but said by-pass will be sealed by the utility.

Where wired connections for "grounding" the electric circuits in the building are made on customer's piping across the meter connection, they shall not be disturbed as the removal or breaking of same will create a hazard.

Repairs to Meters

Meters will be repaired or replaced by the utility and the cost of such repairs or replacement caused by ordinary wear and tear will be borne by the utility.

Repair of any damage to a meter or replacement of the meter resulting from the carelessness of the owner of the premises, owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect same, including any damage that may result from allowing a water meter to become frozen or to be injured from the presence of hot water or steam in the meter, shall be paid for by the consumer or the owner of the premises.

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MANITOWOC WATER UTILITY

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Schedule

Number : X-1.9

Amendment

Number : 49

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Water Utility Operating Rules (Continued)

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Service Piping for Meter Settings

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing flat rate customer (General Water Service - Unmetered), the customer at his/her expense shall provide a suitable location and the proper connections for the meter. The water utility should be consulted as to the type and size of meter setting. A valve shall be provided on both sides of the meter to allow repairs or replacement.

No permit will be given to change from metered to flat rate service.

Turning on Water

The water cannot be turned on for a consumer except by a duly authorized employee of the utility. The plumber must leave the water turned off after completing the job. This does not prevent the plumber from testing the work.

Failure to Read Meters

If the utility cannot gain access to read the meter, the utility may, or if requested by the customer, will leave meter reading forms. If no form is left or if the form is not returned in time for the billing operation, an estimated bill will be rendered. In estimating a bill, due consideration will be given to previous month's consumption, and also consumption in similar periods of other years. Only in unusual cases or when written approval is received from the customer will more than three (3) consecutive estimated bills be rendered. At the first reading subsequent to non-reading of meter, the bill will be computed as follows:

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Water Utility Operating Rules (Continued)

Failure to Read Meters (Continued)

The service charge and/or the size of the block quantities (in hundred cubic feet) in the rate schedule will be increased by multiplying the values in each by the number of monthly non-readings, plus one. The bill will then be determined in accordance with the foregoing adjustments and by crediting the results with any payments on account made on estimated billings during the non-reading periods.

When a meter is overread by an amount that exceeds the following month's consumption, the correct consumption shall be ascertained for the two (2) months, and the bill will be computed as set forth in the preceding paragraph.

If the meter is damaged (See Surreptitious Use of Water) or fails to operate, the bill will be based on the average use during the past year unless there is some reason why the use is not normal. If the average use cannot be properly employed, the bill will be estimated by some equitable method.

Billing for Fractional Month Service

When a customer commences or discontinues service between the regular monthly meter-reading dates, the utility will prorate the service charge/minimum bill and the quantity steps on the basis of the actual number of days service was used. No proration will be made where service has been used over 25 days.

The bill will be calculated and rendered accordingly.

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Water Utility Operating Rules (Continued)

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Failure of Meters to Register Properly

In all cases where a utility meter, because of improper adjustment, or defective parts, is found to be registering in excess of the allowable limit of error prescribed by the Public Service Commission of Wisconsin, correction in the customer's billing will be made.

The utility will refund to or charge the customer the difference between the actual billing and the billing corrected for the error for each month when such over-registration or under-registration is known to have existed. See Wis. Adm. Code PSC 185.35 (3) if the period of inaccuracy cannot be determined.

In making the adjustments for error in meter registrations, due consideration will be given to immediate previous month's consumptions, consumptions in similar periods of other years, comparative uses and sizes of connected loads, and any other relevant facts.

Complaint Meter Tests

See Wis. Adm. Code, Chapter PSC 185.77.

Inspection of Premises

During reasonable hours, any officer or authorized employee of the utility shall have the right of access to the premises supplied with service, for the purpose of inspection or for the enforcement of the utility's rules and regulations. At least once every 12 months, the utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

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Water Utility Operating Rules (Continued)

CUSTOMER'S DEPOSITS

New Residential Service

The utility may require a cash deposit or other guarantee as a condition of new residential service if, and only if, the customer has an outstanding account balance with the utility which accrued within the last six (6) years and which, at the time of the request for new service, remains outstanding and not in dispute.

Existing Residential Service

The utility may require a cash deposit or other guarantee as a condition of continued service if, and only if, either or both the following circumstances apply:

1. Service has been shut off or discontinued within the last 12 months for violation of these rules and regulations or for nonpayment of a delinquent bill for service which is not in dispute.
2. Credit information obtained by the utility subsequent to the initial application indicates that the initial application for service was falsified or incomplete to the extent that a deposit would be required under these rules and regulations.

Commercial and Industrial Service

If the credit for an applicant for commercial or industrial service has not been established to the satisfaction of the utility, the applicant may be required to make a deposit or otherwise guarantee to the utility payment of bills for service.

Conditions of Deposit

See Wis. Adm. Code, Chapter PSC 185.36(4).

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**Water Utility Operating Rules (Continued)**

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**Refund of Deposits**

The utility shall review the payment record of each residential customer with a deposit on file at not less than 12-month intervals and shall not require or continue to require a deposit unless a deposit could be required under the conditions stated above. In the case of a commercial or industrial customer, the utility shall refund the deposit after 24 consecutive months of prompt payment if the customer's credit standing is satisfactory to the utility. Payment shall be considered "prompt" if it is made prior to notice of disconnection for nonpayment of a bill not in dispute. Any deposit or portion thereof refunded to a customer shall be refunded by check unless both the customer and the utility agree to credit the regular bill, or unless service is terminated, in which case, the deposit with accrued interest shall be applied to the final bill and any balance returned to the customer promptly.

**Other Conditions**

A new or additional deposit may be required upon reasonable written notice of the need therefor if such new or additional deposit could have been required under the circumstances when the initial deposit was made. Service may be refused or disconnected for failure to pay a deposit as provided in the rules. When service has been disconnected for failure to make a deposit, or for failure to pay a delinquent bill, or for failure to comply with the terms of a Deferred Payment Agreement, and satisfactory arrangements have been made to have service restored, a reconnection charge as specified elsewhere in these rules, shall be paid by the customer as a condition to restoration of service.

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**Water Utility Operating Rules (Continued)**

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**Guarantee Contracts**

The utility may accept, in lieu of a cash deposit, a contract signed by a guarantor satisfactory to the utility, whereby payment of a specified sum not exceeding the cash deposit requirement is guaranteed. The term of a guarantee contract shall be two (2) years, but shall automatically terminate after the customer has closed his/her account, or at the guarantor's request upon 30 days written notice to the utility.

Upon termination of a guarantee contract or whenever the utility deems same insufficient as to amount or surety, a cash deposit or a new or additional guarantee may be required upon reasonable written notice to the customer. Service to any customer who fails to comply with these requirements may be refused, or upon eight (8) days written notice, disconnected.

The utility shall mail the guarantor copies of all disconnect notices sent to the customer whose account he has guaranteed unless the guarantor waives such notice in writing.

In lieu of cash deposit or guarantee, an applicant for new service who has an outstanding account accrued within the last six (6) years with the utility, shall have the right to receive service from the utility under a Deferred Payment Agreement as provided in these rules and regulations for the outstanding account balance.

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**Water Utility Operating Rules (Continued)**

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**DISCONNECTION AND REFUSAL OF SERVICE****Reasons for Disconnection**

Service may be disconnected or refused for any of the following reasons:

1. Failure to pay a delinquent account or failure to comply with the terms of a Deferred Payment Agreement.
2. Violation of the utility's rules and regulations pertaining to the use of service in a manner which interferes with the service or to the operation of nonstandard equipment, if the customer has first been notified and provided with reasonable opportunity to remedy the situation.
3. Failure to comply with deposit or guarantee arrangements as provided for in these rules and regulations.
4. Diversion of service around the meter.

**Disconnection for Delinquent Accounts**

A bill for service is delinquent if unpaid after the due date shown on the bill. The utility may disconnect service for a delinquent bill by giving the customer, at least eight (8) calendar days prior to disconnection, a written disconnect notice which may be included with the bill for service. For purposes of this rule, the due date shall not be less than 20 days after issuance.

The utility may disconnect without notice where a dangerous condition exists for as long as the condition exists. Service may be denied to any customer for failure to comply with the applicable requirements of the rules and regulations of the Public Service Commission or of these rules and regulations, or if a dangerous or unsafe condition exists on the customer's premises.

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**Water Utility Operating Rules (Continued)**

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**Disconnection for Delinquent Accounts (Continued)**

The utility shall notify the appropriate county Department of Health and Social Services at least five (5) calendar days prior to any scheduled disconnection of residential service, if the customer or responsible person has made a written request for this procedure. The utility shall appraise customers of this right upon application for service. If service to a residential customer which has been disconnected has not been restored within 24 hours after disconnection, the utility shall notify the appropriate Sheriff's Department of the billing name and service address and that a threat to health and life might exist to persons occupying the premises.

**Deferred Payment Agreement**

The utility shall offer Deferred Payment Agreements to residential customers. The Deferred Payment Agreement shall provide that service will not be discontinued for the outstanding bill if the customer pays a stated reasonable amount of the outstanding bill and agrees to pay a stated reasonable portion of the remaining outstanding balance in installments until the bill is paid. In determining what amounts are "reasonable", the parties shall consider the:

1. Size of the delinquent account.
2. Customer's ability to pay.
3. Customer's payment history.
4. Time that the debt has been outstanding.
5. Reasons why the debt has been outstanding.
6. Any other relevant factors concerning the circumstances of the customer.

In the Deferred Payment Agreement, it shall state immediately preceding the space provided for the customer's signature and in bold face print at least two (2) sizes larger than any other used thereon, the following:

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**Water Utility Operating Rules (Continued)**

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**Deferred Payment Agreement (Continued)**

IF YOU ARE NOT SATISFIED WITH THIS AGREEMENT, DO NOT SIGN. YOU HAVE THE RIGHT TO MAKE A COUNTER OFFER AND, IF IT IS REJECTED, YOU HAVE THE RIGHT TO APPEAL THIS PROPOSED AGREEMENT TO THE PUBLIC SERVICE COMMISSION OF WISCONSIN, DURING WHICH TIME THE UTILITY MAY NOT DISCONNECT YOUR SERVICE. THIS DOES NOT RELIEVE YOU FROM THE OBLIGATION TO PAY BILLS THAT ARE INCURRED AFTER COMMENCEMENT OF DISPUTE PROCEEDURES. IF YOU DO SIGN THIS AGREEMENT YOU GIVE UP YOUR RIGHT TO DISPUTE THE AMOUNT DUE UNDER THE AGREEMENT EXCEPT FOR THE UTILITY'S FAILURE OR REFUSAL TO FOLLOW THE TERMS OF THIS AGREEMENT.

A Deferred Payment Agreement shall not include a finance charge.

If an applicant for service has not fulfilled the terms of a Deferred Payment Agreement, the utility shall have the right to disconnect service or refuse service in accordance with these rules and under such circumstances, it shall not be required to offer subsequent negotiation of a Deferred Payment Agreement prior to disconnection.

Any payments made by the customer in compliance with a Deferred Payment Agreement, or otherwise, shall be first considered made in payment of the previous account balance with any remainder credited to the current bill.

**Dispute Procedures**

Whenever the customer advises the utility's designated office prior to the disconnection of service that all or part of any billing as rendered is in dispute, or that any matter related to the disconnection is in dispute, the utility shall investigate the dispute promptly and completely, advise the customer of the results of the investigation, attempt to resolve the dispute, and provide the opportunity for the customer to enter into a Deferred Payment Agreement, when applicable, in order to settle the dispute.

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## Water Utility Operating Rules (Continued)

Dispute Procedures (Continued)

After the customer has pursued the available remedies with the utility, the customer may request that the Public Service Commission's staff informally review the disputed issue and recommend terms of settlement.

Any party to the dispute after informal review, may make a written request for a formal review by the commission. If the commission decides to conduct a formal hearing on the dispute, the customer must pay 50% of the bill in dispute or post a bond for that amount on or before the hearing date. Failure to pay the amount or post the bond will constitute a waiver of the right to a hearing. Service shall not be disconnected because of any disputed matter while the disputed matter is being pursued under the disputes procedure. In no way does this relieve the customer from the obligation of paying charges which are not disputed.

Notice of Disconnection

The form of disconnection notice to be used:

DISCONNECTION OF SERVICE NOTICE  
GENERAL

Date

Account No.

Customer Name

Address

Dear

We regret to inform you that your water service will be disconnected pursuant to PSC rules 185.37 on

Disconnection of service is necessary due to the following reason(s).

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Water Utility Operating Rules (Continued)

Notice of Disconnection (Continued)

- (a) failure to pay delinquent account which amounted to \$ as of
- (b) violation of utility rules of service.
- (c) failure to comply with deposit or guarantee agreement.
- (d) diversion of service around meter.

Your service will be disconnected on the above date unless the account is paid in full or if arrangements are not made to pay under a deferred agreement or if equipment changes are not made in keeping with the reason(s) listed above.

To avoid the inconvenience of service interruption, we urge you to pay the full arrears immediately. Reconnection charges as set forth under Schedule R-1 of the utility's authorized rates are applicable upon disconnection of service.

Immediately contact us by telephone (683-4611), or at our office (1303 South 8th Street):

- (a) if you dispute the notice of delinquent account.
- (b) if you wish to negotiate a deferred payment agreement.
- (c) if any resident of the account is seriously ill.
- (d) if there are other extenuating circumstances.

Pursuant to PSC rule 185.37 (7) (a), service will be continued for twenty-one (21) days if you submit a statement from a licensed Wisconsin physician or notice from a public health or social service official identifying the serious illness of a resident and the period of time during which disconnection of service would aggravate the illness.

You may appeal to the staff of the Wisconsin Public Service Commission if an agreement cannot be made with the utility concerning the reason(s) for the proposed disconnection or the amount of the utility service bill.

Yours very truly,

Credit & Collections

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Water Utility Operating Rules (Continued)

Notice of Disconnection (Continued)

DISCONNECTION OF SERVICE NOTICE  
DEFAULT ON DEFERRED PAYMENT AGREEMENT

Date

Account No.

Customer Name

Address

Dear

We regret to inform you that your water service will be disconnected pursuant to PSC rules 185.37 and 185.38 on .

Disconnection of service is necessary due to your failure to make timely payment of the amount agreed upon, which constitutes default on the deferred payment agreement signed on .

To avoid the inconvenience of service interruption, payment in full must be received at our office not later than 3:00 p.m. on .

Reconnection charges as set forth under Schedule R-1 of the utility's authorized rates are applicable upon disconnection of service.

Immediately contact us by telephone (683-4611), or at our office (1303 South 8th Street):

- (a) if you dispute the notice of default on deferred payment agreement.
- (b) if any resident of the account is seriously ill.
- (c) if there are other extenuating circumstances.

Pursuant to PSC rule 185.37 (7) (a), service will be continued for twenty-one (21) days if you submit a statement from a licensed Wisconsin physician or notice from a public health or social service official identifying the serious illness of a resident and the period of time during which disconnection of service would aggravate the illness.

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Water Utility Operating Rules (Continued)

Notice of Disconnection (Continued)

You may appeal to the staff of the Wisconsin Public Service Commission if an agreement cannot be made with the utility concerning the reason(s) for the proposed disconnection or the amount of the utility service bill.

Yours very truly,

Credit & Collections

Surreptitious Use of Water

When the utility has reasonable evidence that a consumer is obtaining water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the utility service being delivered, the utility reserves the right to estimate and present immediately a bill for service unmetered as a result of such interference and such bill shall be payable subject to a 24-hour disconnection of service. When the utility shall have disconnected the consumer for any such reason, the utility will reconnect the consumer upon the following conditions:

1. The consumer will be required to deposit with the utility, an amount sufficient to guarantee the payment of the consumer's bills for utility service to the utility.
2. The consumer will be required to pay the utility for any and all damages to its equipment on the consumer's premises due to such stoppage or interference with its metering.
3. The consumer must further agree to comply with reasonable requirements to protect the utility against further losses.

Sections 98.26 and 943.20, Wis. Stats., as relating to water service, are hereby adopted and made part of these rules.

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Water Utility Operating Rules (Continued)

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Vacation of Premises

When premises are to be vacated, the utility shall be notified, in writing, at once, so that it may remove the meter and shut off the supply at the curb cock. The owner is responsible for draining the service line from the curb cock to the meter. The owner of the premises shall be liable to prosecution for any damage to the property of the water department by reason of failure to notify the utility of vacancy.

Repairs to Mains

The utility reserves the right to shut off the water in the mains temporarily, to make repairs, alterations or additions to the plant or system. When the circumstances will permit, the utility will give notification, by newspaper publication or otherwise, of the discontinuance of the supply. No rebate will be allowed to consumers for such temporary suspension of supply.

Duty of Utility with Respect to Safety of the Public

It shall be the duty of the utility to see that all open ditches for water mains, hydrants and service pipes are properly guarded to prevent accident to any person or vehicle, and at night, there shall be displayed amber signal light in such manner as will, so far as possible, insure the safety of the public.

Handling Water Mains and Service Pipes in Sewer or Other Trenches

Where excavating machines are used in digging sewers, all water mains shall be maintained at the expense of the contractor.

Contractors must contact the utility to determine the existence and location of all service pipes. Where removed, cut or damaged in the construction of a sewer, the contractors must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service pipes to any consumer for a period exceeding six (6) hours.

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**Water Utility Operating Rules (Continued)**

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**Settling Main or Service Trenches**

Trenches in unpaved streets shall be refilled with moist, damp earth, or by means of water tamping. When water tamping is used, the water shall be turned into the trench after the first 12 inches of backfill has been placed and then the trench shall be kept flooded until the remainder of the backfill has been put in.

**Protective Devices****A. Protective Devices in General**

The owner or occupant of every premises receiving water supply shall apply and maintain suitable means of protection of the premise supply, and all appliances thereof, against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water cooled compressors for refrigeration systems by means of high pressure safety cutout devices. There shall likewise be provided, means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.

**B. Relief Valves**

On all "closed systems" (i.e., systems having a check valve, pressure regulator, or reducing valve, water filter or softener), an effective pressure relief valve shall be installed either in the top tapping or the upper side tapping of the hot water tank, or on the hot water distributing pipe connection at the tank. No stop valve shall be placed between the hot water tank and the relief valve or on the drain pipe. See applicable plumbing codes.

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Water Utility Operating Rules (Continued)

C. Air Chambers

An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with local plumbing codes. Where possible, the air chamber should be provided at its base with a valve and drain cock for water drainage and replenishment of air.

Purity of Supply Not to be Impaired by Cross-Connections

Every person owning or occupying a premise receiving city water supply shall maintain such city water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source, or of any manner of connection with any fixture or appliance, whereby water from a foreign supply or the waste from any fixture, appliance, waste or soil pipe may flow, be syphoned or pumped into the piping of the city water system.

Failure of Supply

Customers taking water for supplying boilers, for generating steam or for other general use depending upon the water main pressure for supply will do so at their own risk and the utility shall not be liable for any damages because of the lack of pressure or failure of supply.

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Water Utility Operating Rules (Continued)

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GENERAL RULES

Water mains within the corporate limits of the City of Manitowoc, Wisconsin, shall be extended in accordance with the requirements of Section 144.04 as amended in the Wisconsin State Statutes, and according to the following rules and regulations as filed with the Public Service Commission of Wisconsin, and approved by the Common Council of said City under Section 12.05 of the Municipal Code.

The Manitowoc Public Utilities Commission shall approve the extension of water mains according to need and necessity and shall disapprove any water main extension or petition for just cause.

When the City of Manitowoc extends a sanitary sewer on its own initiative and in situations when it is deemed expedient and to the best interest of the City, the Manitowoc Public Utilities Commission may order watermain extension in the same area without a Water Petition. The cost of installing such watermains shall be assessed to the abutting property owners along the said street at the assessment rate in effect at the time of the watermain extension..

When a watermain extension has been installed, all assessments shall be paid in full before the property sale closing date except in those instances when the new property owner agrees to assume an existing installment payment agreement.

The Utility shall determine the size of the main to be installed in any location and the schedule of installations.

All water mains within the city limits of the City of Manitowoc shall be sole property of the Water Utility.

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Sheet No.

**Public Service Commission of Wisconsin**

Schedule No. X-2.1

Amendment No. 56

**Manitowoc Water Utility**

<b>Water Utility Operating Rules (Continued)</b>
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Plan "A"

The Utility may approve the installation of water mains on any street upon the presentation of a petition signed by the owners of fifty-one percent of the assessable front footage of abutting property owners along said street. The cost of installing mains shall be assessed at \$20.00 per front foot of property for each side of the street where water mains are being installed, except for corner lots. Corner lots shall be exempt one-half (1/2) of the total lot frontage, up to a maximum exemption of 100 feet. When a water main is simultaneously laid on both sides of a corner lot, the assessment shall be \$20.00 per foot installed subject to the above exemption. Where the main is to be laid on one side of a corner lot, the assessment shall be \$20.00 per foot installed up to the maximum footage as specified by the above exemption. When a main is subsequently installed on the other side of a corner lot the assessment shall be at \$20.00 per foot for that total corner lot frontage which exceeds the sum of the exemption stated above and that frontage previously assessed. Any property other than a corner lot fronting on 2 or more streets shall be assessed only for the water main installed which will serve that property, provided such property is not of sufficient depth to be divided into two lots of reasonable size or provided a dwelling is located upon the property so as to prevent such division. Sufficient depth shall be considered to be any depth in excess of 200 feet.

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Water Utility Operating Rules (continued)

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Plan "A" (Continued)

All assessments shall be presented in the year of installation and payment shall be due no later than the last day of the year of installation. Interest shall be charged beginning on the first day of the year following the year of installation at the rate of ten (10%) percent per year on all unpaid assessments. Unpaid assessments on October 15 following the year of installation shall be forwarded to the City Clerk on November 16 and placed on the tax roll as a special assessment with interest to December 31. Installment Payment Plans and Delayed Payment Plans shall be established as set forth in the applicable paragraphs.

Plan "B"

The Water Utility may reduce or install transmission mains, mains to loop deadend mains, or mains for fire protection or sanitation purposes without petition. Any abutting property owner connecting to said extension within ten (10) years shall pay a connection charge equal to the assessment charge, in effect at the time of connection, before connecting to the main. Any abutting property owner connecting to said extension after ten (10) years shall pay a pro-rated connection charge equal to the assessment charge, in effect at the time of connection, before connecting to the main. The pro-rated charge shall be calculated by multiplying the assessment rate to the straight line depreciation factor.

Plan "C"

The Utility may approve the installation of water mains for prospective customers on any street upon the presentation of a petition from the owners of less than fifty-one percent of the assessable front footage along said street, provided that said petitioners agree to pay the full assessment requirement in Plan "A" for all assessable property frontage involved in the extension before construction is started.

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Plan "C" (Continued)

Any abutting property owners connecting to said extension within ten years shall pay assessments at the rate in effect at the time of the original petition as required in Plan "A", before connecting with the main and any assessments received therefore within the ten year period shall be refunded to the person or persons having paid the original full assessment in a pro-rata share based on the rate originally paid by said person or persons. After all refunds are made the remaining assessment of each petitioner shall not be less than that provided in Plan "A" for the front footage owned by the petitioner, his heirs or assigns, at the time the main is installed.

Plan "D"

Where it is deemed advisable that a water main be laid ahead of paving due to municipal requirements, assessments shall be made as provided in Plan "A".

Plan "E"

Where a subdivider or developer petitions for installation of water mains in a regularly platted real estate development or subdivision, the petitioner shall be required to install the water main system desired upon approval of the Manitowoc Public Utilities and the Wisconsin Department of Natural Resources with said installations to meet all the requirements and standards of the Utilities for water main installations. All drawings for the installation shall be approved by MPU before construction begins with at least a two weeks lead time required. Contractors installing such water mains shall be subject to approval by MPU.

The petitioner shall be responsible for the total cost of construction, including payment for MPU engineering costs, record keeping and administrative costs and an on-site inspector. At least seven (7) days prior to construction, the petitioner shall provide a deposit to MPU for the estimated engineering and administrative costs. After acceptance of the project, MPU shall refund or invoice the difference in MPU's actual cost and the deposit.

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Water Utility Operating Rules (Continued)

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Plan "E" (Continued)

Ownership of said main or mains shall revert to the water utility after completion and acceptance by MPU and there shall be no assessments, payments or refunds by the Utilities. The petitioner shall provide as-built construction drawings and detailed actual construction costs to MPU following completion of the project and before water service is provided.

A performance bond shall not be required. Failure of petitioner to complete the project as required shall result in MPU finishing the project or correcting defects and assessing such costs accordingly.

The petitioner shall be responsible for the total cost of water main installations up thru 12.0 inches in size. Where the size of the water main required is larger than 12.0 inches MPU shall refund the difference in the cost of material and installation between the larger main size and a 12.0 inch main. Such difference shall be determined by actual bid prices or established by MPU and its contractor.

Should a development or subdivision not be contiguous to existing MPU facilities, water mains needed to get water to a real estate development or subdivision shall be installed by MPU according to either Plan "C" and/or Plan "F".

Plan "F"

Where a subdivider, promoter or property owner petitions for a water main extension to supply a real estate subdivision or development and where the most feasible route for the water main extension as decided by the Manitowoc Public Utilities is over property not dedicated for street purposes, the petitioner shall obtain the necessary easements as prescribed by the Utilities at no expense to the Utilities and such main footage will be assessed as in Plan "C".

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Water Utility Operating Rules (Continued)

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Installment Payment of Water Main Assessments

All water main assessments which exceed seven hundred fifty (\$750.00) dollars may be paid upon written application by the property owner in five annual equal installments. Interest shall accrue on the unpaid balance at the rate of ten (10%) percent per year. Interest shall begin to accrue at this rate on the first day of the year following the year of installation.

Installment payment provisions shall not be available to developers.

The Manitowoc Public Utilities Commission may extend the five years installment period to a ten year installment period upon written application from any property owner. Any extension of the installment period to ten years shall terminate upon the transfer of the property by the person or person to whom the extension was granted. The interest rate in effect at the time any ten year installment payment plan is granted shall remain constant for such ten year period.

Delayed Water Main Assessments

The Manitowoc Public Utilities Commission may at its discretion delay the payment of water main assessments made against a property owner where there is no immediate benefit to the property owner from the improvement.

In order to qualify for the delayed assessment, the assessed property must be unimproved, and unplatted, throughout the period of delay. The owner must make no use of the improvements for which the water main assessment is made during the period of delay and the owner must not sell any part of the property assessed during the period of delay.

No delayed assessment shall be granted unless the total assessment costs exceed the sum of one thousand (\$1,000.00) dollars and unless the property owner requesting the delayed assessment shall have made the request in writing.

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Water Utility Operating Rules (Continued)

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Delayed Water Main Assessments (Continued)

Water main assessments may be delayed for a period of up to ten years from the date of the initial billing for the installation. The applicant for the delayed assessment must sign a form waiving any objections to the improvements made or to the terms of the assessment granted. All assessments for which a delay is granted shall become due and payable on the expiration date of the delay granted provided, however, that the property owner may elect to pay for the assessment charges over a five year period commencing on the delayed assessment expiration date with interest computed at the prevailing interest rate charged to all water main assessments at the time such installment payments are made.

Effective September 27, 1983, no interest shall be charged against assessments delayed under these rules. However, should the property be sold, platted, improved, or the improvements for which the assessment was made be utilized before the expiration date granted by the Manitowoc Public Utilities, interest charges at the rate of ten (10%) percent per annum shall be added to the original assessment from the date of the first billing for the installation. If the interest rate is changed by the Manitowoc Public Utilities during a delay period, the new rate will only apply to the balance of any outstanding delayed assessment from that point forward.

In the case of delayed assessments granted prior to September 27, 1983, no additional interest shall be charged to the outstanding balances of accumulated principal and interest as they existed during December 31, 1982 subject to the conditions of the interest qualifications as noted above.

Any delay which is granted shall expire on the first to occur of the following events:

- A. The expiration date granted by the Manitowoc Public Utilities Commission.
- B. The sale of property for which a delayed assessment was granted.

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Water Utility Operating Rules (Continued)

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Delayed Water Main Assessments (Continued)

- C. The platting or placing of any improvements on the property for which the delayed assessment was granted.
- D. The use of the improvements, for which the assessment was made, by the property owner.

The Manitowoc Public Utilities may, in its' discretion, limit the expiration of the delay to only a part of the parcel for which the delayed assessment has been granted if such expiration has been caused by one of the events described in B thru D and such event is deemed not to affect the entire parcel.

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